

**Central Iowa Out-of-School Time Network**

**Meeting Agenda**

**Friday, February 26, 2016**

**10:00 a.m. – 11:30 a.m.**

United Way of Central Iowa Conference Center, Room F

1111 9th St; Des Moines, IA 50314

TOPIC: STAFFING

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| 10:00 a.m. | Welcome and Introductions |
| 10:05 a.m. | Carousel Activity – Staff Expectations and Accountability |
| 10:30 a.m. | Setting and Supporting Staff Expectations   * Job Descriptions * Recruitment and Hiring |
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| 10:55 a.m. | Ensuring Accountability   * Evaluation of Staff and Activities * Feedback Mechanisms |
| 11:20 a.m. | Easy and Free Professional Development   * Click2Science * You4Youth |
| 11:30 a.m. | Adjourn |